

**NOTICE IS HEREBY GIVEN** that the 38th Annual General Meeting of the company will be held at the Protea Hotel, Benin City, Edo State, on Tuesday, 12th June, 2018 at 12noon to transact the following:

# **ORDINARY BUSINESS**

- To receive and consider the audited accounts for the year ended 31st December 2017, together with the reports of the Directors, Auditors and Audit committee thereon.
- 2. To declare a dividend
- 3. To elect/re-elect directors
- To authorize the directors to fix the remuneration of the auditors
- 5. To elect members of the audit committee

# **SPECIAL BUSINESS**

6. To fix the remuneration of the directors

# **PROXY**

A member of the Company who is entitled to attend and vote at the Annual General Meeting is entitled to appoint a proxy to attend and vote instead of him. A proxy need not be a member of the company. Executed forms of proxy should be deposited at the office of the Registrars, Cardinalstone Registrars Ltd, 358, Herbert Macaulay Road, Yaba, Lagos not later than 48 hours before the time of the meeting.

To be valid, Proxy cards should be duly stamped by the Commissioner of stamp duties.

#### **NOTES:**

# 1. QUALIFICATION DATE

Members, whose names appear in the Register of Members at the close of business on Monday 14 May, 2018 shall qualify for the dividend payment.

### 2. CLOSURE OF REGISTER AND TRANSFER BOOKS

Notice is hereby given that the register of members and transfer books of the company will be closed from Tuesday 15th May to Friday 18th May 2018 (both days inclusive) to enable the Registrar to prepare for the payment of any dividends.

# 3. PAYMENT OF DIVIDEND

If a dividend is approved at the meeting, payment will be made on Tuesday 25th June, 2018 to shareholders' whose names appear on the register of members at the close of business on Monday 14th May, 2018

### 4. E-DIVIDEND

Pursuant to the directive of the Securities and Exchange Commission, notice is hereby given to Shareholders to provide an account for the purpose of an e-dividend. The form on page 73 of this Annual Report & Accounts 2017 should be filled, detached by all share holders to furnish the particulars of their accounts and to be posted to the Registrars (Cardinalstone Registrars Ltd, 358 Herbert Macaulay Way, Yaba, Lagos). Or scan and email to: raymond.akokota@cardinalstone.com

#### 5. NOMINATION FOR THE AUDIT COMMITTEE

In accordance with section 359(5) of the Companies and Allied Matters Act 2004, any member may nominate a shareholder as a member of the Audit Committee by giving notice in writing of such nomination to the Company Secretary at least 21 days before the Annual general meeting.

# 6. RIGHTS OF SECURITIES' HOLDERS TO ASK OUESTIONS

Securities' Holders have a right to ask questions not only at the meeting, but also in writing prior to the Meeting, and such questions must be submitted to the Company on or before 14th day of May, 2018.

#### BY ORDER OF THE BOARD

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Mr. Christian J. Mariere Company Secretary FRC/2017/NBA/0000016477 Dated this 15th day of March, 2018.

#### **REGISTERED OFFICE:**

Okomu Oil Palm Company Plc Estate Okomu-Udo, Ovia South West L.G.A, Edo State



Mr. Christian J. Mariere

Company Secretary